



# Camp Staff Application

Name (first and last) \_\_\_\_\_ Email Address (frequently used) \_\_\_\_\_

Permanent Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_

Earliest date you are available for summer employment? \_\_\_\_\_

Latest date through which you are available for summer employment? \_\_\_\_\_

Are there any dates you are unable to work this summer? \_\_\_\_\_

Where did you learn about this job opportunity? \_\_\_\_\_

## Position(s) Applying For

After reviewing the job descriptions and qualifications; please list positions for which you would like to be considered.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Do you meet or exceed any minimum age requirements for the position(s)? ☐ Don't know minimum age ☐ Yes ☐ No

Please explain why you applied for the positions you did, what makes you qualified and why you should be hired for the position(s):

## Education

High School Name:		College Name:	
Location	Number of years completed	Location	Number of years completed
Key Subjects & Extra Curricular Activities		Major/Minor & Extra Curricular Activities	

## Employment Experience (list chronologically)

Employer/Company	Dates Employed	Position/Nature of Work

## Volunteer Experience

Employer/Company	Dates	Position/Nature of Work

## Camp Experience (as a camper & staff member)

Camp Name	Camper or Staff	Camp Description/Work Experience/Length of Time

## Training, Certifications, and Leadership Events/Experiences

Please list specific certifications, training, or leadership development events or experiences etc.

## References

Please provide three non-relative adults who can give an honest account for your qualifications to work at Camp Evelyn & Camp Manitou. References by personal friends or relatives will not be considered.

Name	Relationship	Email Address	Years Known

Please indicated which age groups you would prefer working with:

☐ Ages 6-8 ☐ Ages 9-11 ☐ Ages 12-13 ☐ Ages 14-17 ☐ Any Age

Please explain why you chose these age groups, why you would work well with them and include any training you may have working with these age groups:

What do you know about our organization and tell me about your camp and/or outdoor experiences?

## Activity Skills

Using the forms below of possible camp activities, indicate your ability level by placing a 1, 2, or 3 in the ability level box for each ability listed.

- A number 1 is for areas that you have the ability to **teach others**.
- A number 2 is for areas that you have some skill and could **assist in teaching**.
- A number 3 is for areas in which you have **interest and/or experience**.
- Leave blank if you have **no interest/or experience**.

Outdoors	Ability Level
Conservation Projects	
Environmental Services	
Fire Building	
Fishing	
Gardening	
Geocaching	
Hiking	
Knot Tying	
Primitive Camping	
Orienteering	
Outdoor Cooking	
Outdoor Shelters	
Astronomy	
Birds	
Conservation	
Wildflowers	
Trees	
Forest Ecology	
Geography	
Geology	
Insects	
Mammals	
Night Hikes	
Plants	
Rocks & Minerals	
Science Experiments	
Weather	
Wildlife	
Aquatics	Ability Level
Canoeing	
Kayaking	
Swimming	
Certified Lifeguard	
Water Games	
Standup Paddle Boarding	

Sports & Games	Ability Level
Archery	
Frisbee Golf	
Yoga	
Zumba	
Active Games	
Circle Games	
Teambuilding Activities	
Parachute Activities	
Rainy Day Games	
Others Please List:	
Performing Arts	Ability Level
Foreign Language Type:	
American Sign Language	
Dance	
Drama/Theater Arts	
Music-Singing	
Music-Performance	
Music-Instrumental Please List:	
Improv.	
Magic	
Skits	
Song Leading	
Story Telling	
Campfire Programs	
Arts & Crafts	Ability Level
Sketching	
Painting/Watercolor	
Photography	
Jewelry	
Miscellaneous	Ability Level
Cooking	

Please list any additional skills or activities you have that would be beneficial in a camp setting:

## Job Functions

The essential functions of the job include, but are not limited to, providing direct supervision of campers and ensuring their safety/wellbeing. Staff must be able to manage a group of campers, respond to emergencies and work in a rough terrain of 240 acres in a camp setting and need visual, auditory and ambulatory ability to carry out job requirements.

Are you able to perform these functions? ☐ Yes ☐ No

If not, what accommodation would you require to perform these functions?

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## Background Check

If considered for a position with Girl Scouts of Manitou Council, a background check will be completed.

Please provide the following information:

Have you ever been convicted of a misdemeanor, felony or other crime? ☐ Yes ☐ No

(If yes, please state offense, date, and location)

Have you ever physically, emotionally, or sexually abused a child? ☐ Yes ☐ No

(If yes, please state offense, date, and location)

Do you hold a valid driver's license? ☐ Yes ☐ No

Have you ever had your driver's license suspended or revoked in the last four years?

☐ Yes ☐ No (If yes, please explain)

## Employment Requirements and Waiver

I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that untrue, misleading, or omitted information may result in dismissal, regardless of the time of discovery by Girl Scouts of Manitou Council.

I authorize Girl Scouts of Manitou Council to investigate my statements herein and to contact any or all former employers or any individuals familiar with me or my employment background for the purpose of verifying any information I have provided and/or for the purpose of obtaining any information about me or my employment. I understand that as part of the processing procedure for my employment application, an investigative report regarding my criminal and driver's license records will be conducted.

Conviction of a crime is not an automatic bar to employment. All circumstances will be considered, including the nature and seriousness of the crime, the time that has passed since the conviction or completion of sentence, and the nature of the job sought. Please provide complete information about the conviction by attaching a separate statement as needed.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Please submit application to:

Girl Scouts of Manitou Council

Attn: Abby Weber

5212 Windward Court, Sheboygan, WI 53083

920-565-4575 ext.317

Email: [abby@gsmanitou.org](mailto:abby@gsmanitou.org)

[www.gsmanitou.org](http://www.gsmanitou.org)