

# Position Description: Troop Organizer

**Purpose:** Organize and maintain Girl Scout troops in a geographic area. Recruit, appoint, and provide orientation to Girl Scout volunteers in the fundamentals of the Girl Scout Leadership Experience.

**Appointment & Support:** Reports to and supported by the Area Manager for an annual term. Reappointment is at the end of the term and is determined by both parties.

## Accountabilities:

- Attend training for the position.
- Determine how many troops are needed in your specific area.
  - Assistance provided by Area Manager & Membership Development & Support Director.
- Recruit and place girls into Girl Scout troops.
- Recruit, complete background checks, and appoint qualified adults to volunteer positions.
- Provide orientation to new volunteers on the Girl Scout program.
- Maintain contact with all volunteers assigned.
  - Continue to coach them throughout their service within the Girl Scout program.
- Be aware of Girl Scout resources available to troops.
- Attend scheduled team and area meetings.

## Qualifications:

- Ability to effectively and respectfully recruit, supervise and communicate to a diverse group of volunteers.
- Support and comply with the policies and standards of Girl Scouts of the USA and Girl Scouts of Manitou Council.
- Subscribe to and interpret the mission of Girl Scouting and demonstrate it through personal action and Girl Scout membership.
- Ability to organize, delegate, problem solve, and make decisions.
- Ability to maintain confidentiality.

